



XXXI BPW International Congress 17-21 November 2024 General Assembly Programme

Pre-Congress Events

Sunday 17th November 2024

Registration Desk open from 08:00 to 17:00

Credentials Desk open from 12:45 to 17:30

08:30 – 10:00	Regional Meetings (concurrently) <ul style="list-style-type: none"> ● Africa (Grenada Conference Room) ● Asia Pacific (St Vincents Conference Room) ● Europe (Saba Conference Room) ● Latin America (St Lucia Conference Room) ● North America and the Caribbean (Dominica Conference Room)
10:00 – 10:15	Coffee / Tea / Snacks
10:15 – 11:45	Workshops (concurrently) <ul style="list-style-type: none"> ● Constitution Workshop (Dominica Conference Room) ● First-timers Workshop (St Lucia Conference Room)
11:45 – 12:45	Workshops (concurrently) <ul style="list-style-type: none"> ● Resolutions Workshop (St Vincent Conference Room) ● First-timers Workshop (St Lucia Conference Room)
12:45 – 14:00	Lunch
14:15 – 15:15	First-timers Workshop (St Lucia Conference Room) for those who have attended the Constitution and Resolutions Workshops and are not members of the International Board meeting
12:45 – 14:30	Credentials Check and Collection (Hallway of Ball Room)
14:05 – 17:30	The 79 th International Board Meeting (Saba Conference Room) All members of the International Board meeting to be seated 5 mins before meeting starts <ol style="list-style-type: none"> 1. CPC General Announcements/Housekeeping 2. President's Opening remarks 3. Collect 4. Roll Call of International Board 5. Observers



XXXI BPW International Congress 17-21 November 2024 General Assembly Programme

6. Apologies
7. Credentials Report (prepared by acting Credentials Chair)
8. Introduction / training in the Congress electronic voting process (CPC)
9. Appointment of Minutes Secretary
10. Adoption of Standing Orders
11. Announcements (call for any General Business items for inclusion into the agenda)
12. Adoption of the Agenda
13. Minutes of the 77th Post Congress International Board meeting (2021)
14. Matters Arising
15. Report on the 78th International Board meeting, motions presented for voting did not pass
16. Matters Arising
17. Appointment of Parliamentarians, Tellers (Scrutineers) and Timekeepers
 - 17.1 Chief Parliamentarian
 - 17.2 Parliamentarians
 - 17.3 Chief Teller (Scrutineer)
 - 17.4 Tellers (Scrutineers)
 - 17.5 Chief Timekeeper
 - 17.6 Assistant Timekeeper(s)
18. Membership
 - 18.1 New Affiliate Federations and Affiliate Clubs
 - 18.2 Abrogation of Affiliate Federations and Affiliate Clubs
19. Presentation of the Procedure Manual for Ratifications (ratified post congress 30th)
20. General Assembly Committees:
 - 20.1 Credentials Chair (acting Credentials Chair ratified formally)
 - 20.2 Credential Committee members
 - 20.3 Elections Chair
 - 20.4 Elections Committee members: each region nominates a representative
 - 20.5 Nominations Committee: Each region nominates representative
21. Outstanding Congress Business
 - 21.1 Congress Proceedings 2017, draft
 - 21.2 Congress Financial Statements 2017, audited report issued September 2024
 - 21.3 Congress Proceedings 2021, draft
 - 21.4 Congress Financial Statements 2021, audited report issued December 2021



XXXI BPW International Congress 17-21 November 2024 General Assembly Programme

	22. Ratification of received and reviewed Regional Regulations, By-Laws, Guidelines from 2021-2024 – Asia-Pacific 23. Motion from BPW Thailand 24. XXXI Congress Business: 24.1 General business, reports, elections process 24.2 Proposed Amendments to the Constitution and Regulations 24.3 Resolutions 25. Any changes to the General Assembly programme 2024 26. Cessation of Membership and the next steps 27. Any other business 28. Post General Assembly 80th International Board Meeting 29. Announcements 30. Pre-International Board Meeting closed
17:30 – 18:30	Free time to network and prepare for Opening Ceremony
18:30 – 20:00	BPW International XXXI Congress Opening Ceremony in the Marriott Ballroom Presentation of the Delegates: <ul style="list-style-type: none"> ● Governor-General of Saint Kitts and Nevis, Her Excellency Marcella Liburd ● Prime Minister of Saint Kitts and Nevis, The Honourable Dr. Terrance Michael Drew ● The Honourable Senator Isalean Phillip, with responsibility for Social Development & Gender Affairs; Youth Empowerment Ageing & Disabilities, Saint Kitts and Nevis.

Note:

1. Workshops and Board Meetings will take place in Conference Rooms outside of the Marriott Ballroom where possible these are indicated on the program – where these were not allocated at the time of going to print – the rooms will be shared in the announcements.
2. Credentials Desk will be located outside the Marriott Ballroom at the entrance to the meeting room.
3. All Business Sessions will take place in the Marriott Ballroom. Please Check Business Sessions for last minute updates to the program.
4. Method / training of digital voting will be provided at congress at the workshops and prior to any voting taking place.
5. All delegates are required to bring a card with your identity e.g. driver's license or another form of identification that can be left at the credentials desk when you collect your digital voting unit. These are to be handed in when you leave the business session or having an alternate delegate enter in your place. The digital voting units will be reassigned at each business session.



XXXI BPW International Congress 17-21 November 2024 General Assembly Programme

Congress

Monday 18th November 2024 General Assembly Business Sessions #1, 2 & 3

Registration Desk open from 08:00 to 14:00
 Credentials Desk open from 09:30 to 18:30

	BUSINESS SESSIONS		PANEL / WORKSHOP PROGRAM
08:30 – 09:15	High Level Plenary Session in Marriott Ballroom Dr Annette Lu Former Vice President of Taiwan Founding President of BPW Taiwan		
09:15 – 09:45	Coffee / Tea / Snacks		
09:30 – 10:15	Credentials Check and Collection (Hallway of Ballroom)		
09:50 – 12:30	<ol style="list-style-type: none"> 1. All Attendees to be seated by 9:50am in the Ballroom for the first Business Session of the XXXI BPW International Congress General Assembly 2. Announcements, housekeeping by CPC 3. Formal Opening, President 4. Collect – Candle Lighting 5. Roll Call 6. Observers 7. Apologies and Messages 8. Minute of silence – Obituaries 9. BPW International Aims 	10:30 – 12:00 10:30 – 12:00	Building Cultural Intelligence: For leaders who are doing business across borders (Workshop) Weyu Hodge, USA Grenada Conference Room BPW International and the Women 7 Process : Germany (Panel) Christine Heinze, Germany St Lucia Conference Room



XXXI BPW International Congress
17-21 November 2024
General Assembly Programme

09:50 – 12:30	<ul style="list-style-type: none"> 10. Credentials Report – confirmation of voting strength 11. Introduction/presentation of the voting system, presented by the Elections Chair 12. Appointment of Minutes' Secretary (possible shared role) 13. Adoption of Standing Orders, as voted on at the Pre-International Board Meeting 14. Announcements (call for any General Business items for inclusion into the agenda) 15. Adoption of Program (Agenda) 16. Announcement of GA Officials and Committees <ul style="list-style-type: none"> 16.1 Credentials Chair and Committee 16.2 Elections Chair and Committee 16.3 Constitutional Advisory Committee (established 2021) 16.4 Resolutions Committee (established 2023) 17. Announcement of appointments of <ul style="list-style-type: none"> 17.1 Parliamentarians Chair and Committee 17.2 Scrutineers Chair and Committee 17.3 Timekeepers Chair and Committee 18. Introduction of nominations committee and instructions 19. Credentials Report – confirmation of voting strength 20. Adoption of proceedings of the 30th Congress (2021) and the 29th Congress (2017) 21. Executive Reports, all moved as presented in workbook: 	10:30 – 12:00	<p>Strategies to Achieve Gender Economic Parity (Workshop) Maide Yazar, Canada Dominica Conference Room</p>
------------------	---	------------------	--



XXXI BPW International Congress 17-21 November 2024 General Assembly Programme

	<ul style="list-style-type: none"> 21.1 International President hands over Chair to 1st VP-UN 21.2 Report of the President 21.3 1st VP-UN hands chair back to International President 21.4 Report of First VP – UN 21.5 Report of Second VP – Membership 21.6 Report of Executive Secretary 21.7 Report of Executive Finance Officer 21.8 Young BPW Report 21.9 Report of the Immediate Past President <ul style="list-style-type: none"> 22. Presentation of Financial Accounts and Preliminary Budget (2024-27) by Executive Finance Officer 23. Announcements 24. Business Session #1 Closed 		
12:45 – 13:45	LUNCH (SABA Conference Room)		
12:45 – 14:00	Credentials Desk open for Sign-in		
13:55 – 16:00	<ul style="list-style-type: none"> 1. All Attendees to be seated by 1:55pm in the Ballroom for Business Session #2 2. Announcements, housekeeping by CPC 3. Welcome by President 4. Credentials Report – confirmation of voting strength 5. Report of the Constitution Advisory Committee 6. 1st Session – Internal Resolutions, Constitution and Regulations 7. Proposed Amendments to Constitution & Regulations 	<ul style="list-style-type: none"> 14:30 – 16:00 14:30 – 16:00 	<ul style="list-style-type: none"> Diversity and Inclusion (Workshop) Sujata Tiwari, Singapore Grenada Conference Room Collective Action A Powerful Tool for Women’s Empowerment and Transformation (Panel) Eritrudith Lukanga, Tanzania St Vincent Conference Room



**XXXI BPW International Congress
17-21 November 2024
General Assembly Programme**

	<p>8. Proposed Amendments to Constitution & Regulations 9. Proposed Amendments to Constitution & Regulations 10. Proposed Amendments to Constitution & Regulations 11. CAC Chair thanks the members and hands chair back to President 12. President thanks the members and calls for announcements from CPC 13. Announcements – CPC 14. GA Business Session #2 closed</p>	<p>14:30 – 16:00</p> <p>14:30 – 16:00</p>	<p>Diversity is a fact, inclusion is a choice how to deal with both of them (Panel) Rosanna Bertuccio, Switzerland St Lucia Conference Room</p> <p>Silver Generation : An opportunity for cooperation and development (Workshop) Lucrecia Vanni, Bulgaria Dominica Conference Room</p>
<p>16:00 – 16:30</p>	<p>Coffee / Tea / Snacks</p>		
<p>16:00 – 16:30</p>	<p>Credentials Desk Open for Sign-in</p>		
<p>16:30 – 18:30</p>	<p>1. All Attendees to be seated by 4:25pm in the Ballroom for Business Session #3 2. Announcements, housekeeping by CPC 3. Welcome by President 4. Credentials Report – confirmation of voting strength 5. 2nd Session – Internal Resolutions, Constitution and Regulations 6. Proposed Amendments to Constitution & Regulations 7. Proposed Amendments to Constitution & Regulations 8. Proposed Amendments to Constitution & Regulations</p>		<p>Free time to network and prepare for evening events</p>



XXXI BPW International Congress 17-21 November 2024 General Assembly Programme

	9. Proposed Amendments to Constitution & Regulations 10. CAC Chair thanks the members and hands chair back to President 11. President thanks the members and calls for announcements from CPC 12. Announcements – CPC 13. GA Business Session #3 closed		
19:30	Evening Events Commence: <ul style="list-style-type: none"> ● Friends & Fellows Dinner ● Young BPW Catamaran Sunset Cruise 		



XXXI BPW International Congress 17-21 November 2024 General Assembly Programme

Tuesday 19th November 2024 General Assembly Business Sessions #4, 5 & 6

Credentials Desk open from 09:30 to 18:30

	BUSINESS SESSIONS		PANEL / WORKSHOP PROGRAM
08:30 – 09:15	High Level Plenary Session in Marriott Ballroom Irene Natividad President, Globe Women Research & Education Institute, Chair, Corporate Women Directors International and President, Global Summit of Women		
09:15 – 09:45	Coffee / Tea / Snacks		
09:30 – 10:15	Credentials Check and Collection (Hallway of Ballroom)		
09:50 – 11:30	<ol style="list-style-type: none"> 1. All Attendees to be seated by 9:50am in the Ballroom for the second day of the XXXI BPW International Congress General Assembly 2. Announcements, housekeeping by CPC 3. Welcome by President 4. Credentials Report – confirmation of voting strength 5. Regional Coordinator Reports <ol style="list-style-type: none"> 1. Africa 2. Asia Pacific 3. Europe 4. Latin America 5. North America and The Caribbean 6. Report Back on Pilot Taskforce – Projects 	10:30 – 12:00	BPW Business Incubator Training and Mentoring Projects (Workshop) Carol Hanlon, Australia Grenada Conference Room
		10:30 – 12:00	Women Supporting Women – paving the way forward via new actions and cooperative (Panel) Johanna Füten, Germany St Vincent’s Conference Room



XXXI BPW International Congress 17-21 November 2024 General Assembly Programme

11:30 – 12:30	<ul style="list-style-type: none"> 7. Adoption of UN Representative Reports 8. Adoption of Standing Committee Reports 9. Adoption of Taskforce Reports 10. Presentation of Candidates for Presidency (five (5) minutes each per candidate) Speak on their vision for the next triennium 11. Announcements by IP Short Break - 12. Credentials Report 13. Report of the Resolutions Chair 14. 1st Session – Resolutions 15. Resolutions 16. Resolutions 17. Resolutions 18. Resolutions Chair hands Chair back to President 19. President thanks the members and calls CPC for announcements 20. Announcements 21. GA Business Session #4 Closed 	10:30 – 12:00	<p>Economic Empowerment of women through financial inclusion, government procurement, capacity building and promoting WEPs and entrepreneurship. The role of stakeholders through cooperation (Panel) Amany Asfour, Egypt St Lucia Conference Room</p> <p>10:30 – 12:00</p> <p>Equal Pay Equal Salary worldwide – searching for Ambassadors (Workshop) Judith Baumberger (Switzerland) Dominica Conference Room</p>
12:45 – 13:45	LUNCH (SABA Conference Room)		
13:30 – 14:00	Credentials Desk open for Sign-in		
14:00 – 16:00	<ul style="list-style-type: none"> 1. All Attendees to be seated by 1:55pm in the Ballroom for Business Session #5 2. Announcements, housekeeping by CPC 3. Welcome by President 4. Credentials Report – confirmation of voting strength 5. 3rd Session – Internal Resolutions, Constitution and Regulations 6. Proposed Amendments to Constitution & Regulations 	14:30 – 16:00	<p>EQ over IQ (Workshop) Anastacia Lewis, Bahamas Grenada Conference Room</p>



XXXI BPW International Congress
17-21 November 2024
General Assembly Programme

	<ol style="list-style-type: none"> 7. Proposed Amendments to Constitution & Regulations 8. Proposed Amendments to Constitution & Regulations 9. Proposed Amendments to Constitution & Regulations 10. CAC Chair thanks the members and hands chair back to President 11. President thanks the members and calls for announcements from CPC 12. Announcements – CPC 13. GA Business Session #5 closed 	<p>14:30 – 16:00</p> <p>14:30 – 16:00</p> <p>14:30 – 16:00</p>	<p>Project 5.0 Action Through Cooperation (Workshop) Susan Jones, Australia St Vincent Conference Room</p> <p>Vision Board and Goal Setting Workshop (Workshop) Alice Gallop West, USA St Lucia Conference Room</p> <p>Women on the move – new action through collaboration for members to collect locally, unite nationally and ignite globally (Workshop) Nermin Ahmad, USA Dominica Conference Room</p>
<p>16:00 – 16:30</p>	<p>Coffee / Tea / Snacks</p>		
<p>16:00 – 16:30</p>	<p>Credentials Desk Open for Sign-in</p>		
<p>16:30 – 18:30</p>	<ol style="list-style-type: none"> 1. All Attendees to be seated by 4:25pm in the Ballroom for Business Session #6 2. Announcements, housekeeping by CPC 3. Welcome by President 4. Credentials Report – confirmation of voting strength 5. 2nd Session – Resolutions 6. Resolutions 7. Resolutions 8. Resolutions 9. Resolutions Chair hands Chair back to President 10. Thank you and Announcements by the President 11. Announcements – CPC 		<p>Free time to network and prepare for evening events and check the bus departure times for the Governor General's House Reception</p>



XXXI BPW International Congress
17-21 November 2024
General Assembly Programme

	12. GA Business Session #6 Closed		
19:30	Evening Events Commence: <ul style="list-style-type: none">• Governor General's House		



XXXI BPW International Congress 17-21 November 2024 General Assembly Programme

Wednesday 20th November 2024 General Assembly Business Sessions #7, 8 & 9

Credentials Desk open from 09:30 to 18:30

	BUSINESS SESSIONS		PANEL / WORKSHOP PROGRAM
08:30 – 09:15	High Level Plenary Session in Marriott Ballroom UN Representatives of the Caribbean Region (Panel) Moderator: Mr Cosbert Woods , UN Country Coordination Officer – St. Kitts and Nevis Panel Members <ul style="list-style-type: none"> ● Ms. Dorothy Estrada Tanck - Member of the UN Human Rights Special Procedures Working Group on Discrimination Against Women and Girls (virtual participation) ● Ms. Fernanda Hopenhaym - Member of the UN Human Rights Special Procedures Working Group on Business and Human Rights (virtual participation) ● Ms. Nekirah Nicholls - Member of the UN Youth Advisory Group (YAG) for Barbados and the Eastern Caribbean 		
09:15 – 09:45	Coffee / Tea / Snacks		
09:30 – 10:15	Credentials Check and Collection (Hallway of Ballroom)		
09:50 – 12:15	<ol style="list-style-type: none"> 1. All Attendees to be seated by 9:50am in the Ballroom for the third day of the XXXI BPW International Congress General Assembly 2. Announcements, housekeeping by CPC 3. Welcome by President 4. Credentials Report – confirmation of voting strength 5. Report of the Nominations Committee 		No workshops in the morning due to the election of a new International President in business session. Join the business session, take a half day trip, rest and relax at the pool.



XXXI BPW International Congress 17-21 November 2024 General Assembly Programme

	<ol style="list-style-type: none"> 6. Call for nominations from the floor for vacant position(s) 7. Elections Chair, announcement of voting process for: 8. Election of BPW International President 9. Elections Chair, results of voting, announcement of next President 10. Presentation of other candidates for Vice Presidents (three (3) minutes per candidate) 11. What they would like to achieve during their term as <ol style="list-style-type: none"> 1. VP United Nations 2. VP Membership 12. Presentation of Candidates for Office (three (3) minutes per candidate) including: <ol style="list-style-type: none"> 1. Executive Secretary 2. Executive Finance Officer 3. Young BPW Representative 13. Presentation of Regional Coordinators, selected from their regions, (two (2) minutes per representative) <ol style="list-style-type: none"> 1. Africa 2. Asia-Pacific 3. Europe 4. Latin America 5. North America and The Caribbean 14. Presentation of Standing Committee Chairs, profiles presented via PowerPoint (their full bio included in the workbook / online app) 15. Thank you and Announcements by President 16. Announcements by CPC 17. Business Session #7 Closed 		<p>No workshops in the morning due to the election of a new International President in business session.</p> <p>You choose, join the business session, take a half day trip, rest and relax at the pool, meet new friends.</p>
--	--	--	--



XXXI BPW International Congress 17-21 November 2024 General Assembly Programme

12:15 – 13:30	LUNCH (SABA Conference Room)					
13:00 – 14:00	Credentials Desk open for Sign-in					
13:30 – 16:00	<ol style="list-style-type: none"> 1. All Attendees to be seated by 1:55pm in the Ballroom for Business Session #8 2. Announcements, housekeeping by CPC 3. Welcome by President 4. Credentials Report – confirmation of voting strength 5. 5th Session – Internal Resolutions, Constitution and Regulations 6. Proposed Amendments to Constitution & Regulations 7. Proposed Amendments to Constitution & Regulations 8. Proposed Amendments to Constitution & Regulations 9. Proposed Amendments to Constitution & Regulations 10. CAC Chair thanks the members and hands chair back to President 11. Thank you and Announcements by President 12. Announcements – CPC 13. GA Business Session #8 closed 	14:30 – 16:00	Navigating your first CSW Insights and networking of BPW Delegates (Workshop) Johanna Füten, Germany Grenada Conference Room 14:30 – 16:00	Projects at BPW International Antoinette Rüegg (Switzerland) St Vincent Conference Room 14:30 – 16:00	The Role of IFBPW at the United Nations past, present and future (Workshop) Susan O'Malley, USA St Lucia Conference Room 14:30 – 16:00	Recent Action on Feminist Foreign Policy within BPWI (Workshop) Christine Heinze and Nadine Lasarzewski, Germany Dominica Conference Room
16:00 – 16:30	Coffee / Tea / Snacks					



XXXI BPW International Congress 17-21 November 2024 General Assembly Programme

16:00 – 16:30	Credentials Desk Open for Sign-in		
16:30 – 18:30	<ol style="list-style-type: none"> 1. All Attendees to be seated by 4:25pm in the Ballroom for Business Session #9 2. Announcements, housekeeping by CPC 3. Welcome by President 4. Credentials Report – confirmation of voting strength 5. 6th Session – Internal Resolutions, Constitution and Regulations 6. Proposed Amendments to Constitution & Regulations 7. Proposed Amendments to Constitution & Regulations 8. Proposed Amendments to Constitution & Regulations 9. Proposed Amendments to Constitution & Regulations 10. CAC Chair thanks the members and hands chair back to President 11. Thank you and Announcements by the President 12. Announcements – CPC 13. GA Business Session #9 closed 		Free time to network and prepare for evening events
19:30	Evening Events Commence: <ul style="list-style-type: none"> ● Gala & Awards Dinner (Saba Room) 		



XXXI BPW International Congress 17-21 November 2024 General Assembly Programme

Thursday 21st November 2024 General Assembly Business Sessions #10, 11 & 12

Credentials Desk open from 09:30 to 18:30

	BUSINESS SESSIONS		PANEL / WORKSHOP PROGRAM
08:30 – 09:15	High Level Plenary Session in Marriott Ballroom Myrna Tang Yao President, Founder and CEO of Richprime Global Inc and Richwell Trading Corporation, President and Founder of the Federation of BPW Philippines		
09:15 – 09:45	Coffee / Tea / Snacks		
09:30 – 10:15	Credentials Check and Collection (Hallway of Ballroom)		
09:50 – 12:00	<ol style="list-style-type: none"> 1. All attendees to be seated for business session #10 2. Announcements CPC 3. Welcome by President 4. Credentials Report – confirmation of voting strength 5. Ratification of updated Constitution and Regulations <ol style="list-style-type: none"> 1. Signing of the updated Constitution and Regulations 2. Next Steps 3. Future Review of the Procedural Manual with any direct updates and issued to the International Board within six (6)months for review/approval. 6. Elections Chair, announcement of voting process for: <ol style="list-style-type: none"> 1. Vice Presidents 2. Executive Secretary 		<p>No workshops in the morning due to the election of a new International Board in business session.</p> <p>You choose, join the business session, take a half day trip, rest and relax at the pool, meet new friends.</p>



XXXI BPW International Congress 17-21 November 2024 General Assembly Programme

	<ol style="list-style-type: none"> 3. Executive Finance Officer 4. Young BPW Representative 5. Regional Coordinators <ol style="list-style-type: none"> a. Africa b. Asia-Pacific c. Europe d. Latin America e. North America and The Caribbean 6. Standing Committee Chairs <ol style="list-style-type: none"> a. Agriculture b. Arts and Culture c. Business, Trade and Technology d. Development, Training and Employment e. Environment and Sustainable Development f. Health g. Legislation h. Projects i. Public Relation 7. Elections Chair, results of voting 8. Outstanding Business 9. GA Business Session #10 Closed 		
12:00 – 13:00	LUNCH (SABA Conference Room)		
12:00 – 13:15	Credentials Desk open for Sign-in		
13:15 – 14:15	<ol style="list-style-type: none"> 1. All attendees to be seated in the Ballroom for the Business Session #11 2. Announcements - CPC 3. Welcome by the President 4. Credentials Report – confirmation of voting strength 	14:30 – 16:00	Empowering BPW Green Ambassadors for a Green and Sustainable future (Workshop) Siiri Tiivit-Puttonen, Estonia Grenada Conference Room



XXXI BPW International Congress 17-21 November 2024 General Assembly Programme

<p>14:25 – 15:15</p>	<ol style="list-style-type: none"> 5. Handover to Resolutions Chair 6. 3rd Session Resolutions 7. Resolutions 8. Resolutions 9. Resolutions 10. Resolutions Chair hands Chair back to President 11. President announces a 10 minute break 12. GA Business Session #11 Closed 	<p>14:30- 16:00</p>	<p>Uniting Women for world wide cooperation within the BPW context – Canada (Workshop) Jenni Gulamani-Abdulla, Canada St Lucia Conference Room</p>
<p>14:30 – 16:00</p>	<ol style="list-style-type: none"> 1. All attendees to be seated in the Ballroom for Business Session #12 2. Valedictory/Farewell Speech President Dr Catherine Bosshart (three (3) minutes) 3. Installation of Incoming Executive 4. Inaugural speech of new President (five (5) minutes) 5. Presentations of Bids for the XXXII BPW International Congress 2027 (five (5) minutes per presentation) 6. Close of the XXXI BPW International Congress 2024 7. Thank you and announcements by the President 8. Announcements 9. GA Business Session #12 Closed 	<p>14:30 – 16:00</p>	<p>Empowering the next generation of leaders (Panel) Lisa Fong, Hong Kong Dominica Conference Room</p>
<p>15:15 – 15:45</p>	Coffee / Tea / Snacks		
<p>15:15 – 15:45</p>	Credentials Desk Open for Sign-in		
<p>15:45 – 18:30</p>	<p>International Post-Congress 80th Board Meeting (Ballroom)</p> <ol style="list-style-type: none"> 1. President’s opening remarks 2. Roll Call of Board Members 		<p>Free time to network and prepare for evening events</p>



XXXI BPW International Congress 17-21 November 2024 General Assembly Programme

	<ol style="list-style-type: none"> 3. Observers 4. Apologies 5. Credential Report – confirmation of voting strength 6. Appointment of Minutes Secretary 7. Adoption of Standing Orders / Rules of Debate 8. Any other Business Items for the agenda 9. Approval of the agenda 10. Appointment of Parliamentarians (Chief Parliamentarian) 11. Appointment of Teller/Scrutineer and Timekeeper 12. Minutes of previous International 78th Board Meeting (17th November) 13. Matters Arising from the minutes 14. Handover meetings will take place on 22nd November 15. Procedure Manual proposed amendment(s) 16. XXXII Congress announcement 17. XXXIII Congress forms will be sent out regarding applications for the 100th Anniversary 18. Dissolution of General Assembly Committees 19. Any other business 20. Announcements 21. Close of the 80th International Board Meeting 		<p>Free time to network and prepare for evening events</p>
19:30	Evening Events Commence: <ul style="list-style-type: none"> ● Farewell Dinner 		



XXXI BPW International Congress 17-21 November 2024 General Assembly Programme

Post Congress

Friday 22nd November 2024

09:00 – 11:00	<p>Handover Meetings (concurrently)</p> <p>BPW International Executive - SABA Conference Room</p> <ul style="list-style-type: none">○ You need to bring with you for provision of signature:<ul style="list-style-type: none">▪ A copy of passport,▪ Proof of your address (e.g. power or utilities bill),▪ And for specific signatories for the bank account, bank reference letter (e.g. President, EFO, VPs) <p>Standing Committee Chairs - St Lucia Conference Room</p>
11:00 – 11:30	Coffee / Tea / Snacks
11:45 – 13:45	<p>SABA Conference Room - New BPW International Executive Meeting, strategic planning, calendar of events for the next 12 months, next meeting dates</p>
13:45 – 14:45	Lunch – La Cucina
14:45 – 18:00	<p>SABA Conference Room - Continuation of new BPW International Executive Meeting, strategic planning, calendar of events for the next 12 months, next meeting dates.</p>